

CONSTITUTION OF HANDSWORTH ROADHOGS RUNNING CLUB

TITLE

The Title of the Club is HANDSWORTH ROADHOGS RUNNING CLUB (Hereinafter will be referred to as The Club), and may also be known as Handsworth Road Hogs

Definitions

"Club"	-Handsworth Roadhogs Running Club or Handsworth Road Hogs
"Executive Committee"	- President, Chairperson, Treasurer, Secretary
"Ordinary Committee"	- General Members of the committee
"The Committee"	- Executive Committee and General Committee
"Committee Member"	- Any member of the Executive Committee or General Committee

OBJECTIVES

The objects of the Club shall be:-

- to encourage the practice and development of running for all abilities
- to provide coaching for the Members and to organise competitions
- to promote health and well being in the local community through running
- to ensure a duty of care to all members of the club
- to provide all its services in a way that is fair to everyone
- to organise teams to represent the Club in such competitions as determined by the Club Committee
- the Club shall cater for Cross country running, Road running, Road relay running and Fell running

1 MEMBERSHIP

Membership of the club is open to anyone interested in promoting, coaching, volunteering or participating in the name of *sport, fitness, health and wellbeing*, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

Membership shall be open to persons who are amateurs as defined by England Athletics. There shall be no age limit for Membership but juniors under the age of 16 are to be supervised by a parent or guardian. Each applicant for Membership must complete the official application form.

2 MANAGEMENT

The management of the Club shall be invested in an Executive Committee which shall consist of President, Chairperson, Treasurer, Secretary who shall be the officers of the Club, together with as many ordinary committee member representatives as the AGM shall determine.

All committee members must be members of the Club

The Committee shall be appointed by the Annual General Meeting and will serve a term of office for the following periods –

- Secretary and Treasurer - two years

- President and Chairman - two years
- All others ordinary committee members - one year.

After which members shall be eligible for re-election

The two year terms served by the Secretary and Treasurer shall alternate with the two year terms served by the President and Chairperson.

A Committee Member wishing to resign part way through an elected term should inform the Chairperson and/or Secretary of their decision.

The Executive Committee shall have the power to fill vacancies if and when they arise on the committee until the succeeding Annual General Meeting.

The Committee shall also have power to co-opt Members or advisers for specific projects/tasks and to fulfil the business of the club, but Co-opted Members shall not have a Committee vote.

All members including members of the committee will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.

The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.

The committee meetings will be convened by the Secretary of the Club and be held no less than four (4) times per year. The Chairman of the Club shall hold a deliberative as well as a casting vote at committee meetings.

Only Executive Committee and ordinary committee, known as "the committee" will have the right to vote at committee meetings.

The quorum required for business to be agreed at Committee meetings will be *40% of committee members*

3 SPORTS EQUITY

The Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

“Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.”

The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

The Club will deal with any incidence of discriminatory behaviour, harassment, and threats or intimidation seriously and in according to club disciplinary procedures.

4 FINANCES

The club treasurer will be responsible for the finances of the club.

The financial year of the club will run from 1st January and end on 31st December

All club monies will be banked in an account held in the name of the club.

A Statement of annual accounts will be presented by the treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of two approved club committee members.

All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

5 ANNUAL GENERAL MEETING

Annual General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs

The quorum for AGMs will be *25% of the club membership*

All Club members have the right to vote at the AGM

The Annual General Meeting shall be held in the first quarter of each year for the purposes of:-

- Approve the minutes of the previous year's AGM.
- Receiving the Annual Report of the Committee
- Receive a report from the Treasurer and approve the Annual Accounts.
 - Including Statement of Accounts and Balance Sheet
- Elect the officers of the committee, if required.
- Elect general members of the committee, if required
- Consider any proposed changes to the Constitution.
 - Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate them at least 7 days before an AGM
- Considering any issue referred to it by the Committee for comment eg the races and rules for the Grand Prix and Wildhogs series.
- Deal with other relevant business.

At least 14 days notice shall be given to Members of the date, venue and agenda items for the Annual General Meeting. Each fully paid up Member present at the Meeting shall have one vote.

The Chairman of the Club shall hold a deliberative as well as a casting vote at AGM

6 AFFILIATIONS

The Club shall seek to be affiliated to England Athletics and to such other amateur athletic bodies as the Committee consider appropriate in order to carry out the objectives of the Club.

7 SUBSCRIPTIONS

Members in will pay membership fees, the amount of the membership subscription shall be determined every year by the Club Committee at the Annual General Meeting.

The yearly subscription, due on 1st January each year must be paid by the end of February (Members who are registered with England Athletics will have then have their EA Membership renewed for the year from 1st April.

8 NON PAYMENT OF SUBSCRIPTIONS

Individuals shall not be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.

Any Member whose subscriptions are six months in arrears shall be deemed to be "No longer a Member of the Club".

9 RESIGNATIONS

Any Member wishing to resign should inform the Chairman, Secretary or Membership Secretary.

10 EXTRAORDINARY GENERAL MEETING

An Extraordinary General Meeting shall be called by the Secretary or Chairman within one month of the receipt of a requisition signed at least six Members stating the purpose of the Meeting. At least

14 days notice shall be given to all fully paid up Members of the date, venue and purpose of an Extraordinary Meeting. No other business shall be conducted at such Meeting.

The Chairman of the Club shall hold a deliberative as well as a casting vote at EGM

11 CONSTITUTION AMENDMENTS

No Constitution Rule may be altered, or added to, or deleted except at an Annual General Meeting, or at an Extraordinary Meeting called for that purpose, and then only by a two-thirds majority of those present and voting.

12 SAFE GUARDING

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

13 DISCIPLINE AND APPEALS

Any complaint or issue regarding the behaviour of members should be raised with the club secretary who will try to resolve the complaint/issue on an informal basis.

If this the complaint or issue regarding the behaviour of members is not resolved to the satisfaction of either party then a formal complaint can then be raised

All formal complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.

A normal committee member will be appointed to investigate any formal complaint.

The normal Committee will meet to hear formal complaints within 30 days of a complaint being lodged. The quorum required for complaints to be heard will be 40% of normal committee members. The normal committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the formal complaint and the member against whom the formal complaint was made within 30 days of the hearing.

There will be the right of appeal, in writing, to the secretary following disciplinary action being announced. The Executive Committee will consider the appeal within 30 days of the Secretary receiving the appeal. The quorum required for considering appeals will be 50% of the Executive committee.

The normal committee and Executive Committee may ask members to attend meeting to aid in the investigation of the complaint/appeal.

The normal committee and Executive Committee will make decisions on formal complaints and appeals based upon the information available at the time. Information coming to light after any decision is made will not be considered.

14 SUCCESSION OF ASSETS

The Club may be wound up at any time if agreed by two-thirds of those Members present and voting at an Annual General Meeting or an Extraordinary General Meeting. In the event of winding up any assets remaining after all debts have been paid shall be given to another Club with similar aims to the Handsworth Roadhogs Running Club or to an appropriate Registered Charity

15 Declaration

Handsworth Road Hogs hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Too be signed by two (2) Executive Committee members

Name	TOAN WRIGHTMAN	Position	SECRETARY
Sign	<i>awrightman</i>	Date	7/5/19

Name	JOHN WALLER	Position	TREASURER
Sign	<i>JD Waller</i>	Date	7/5/19